### QUOTATION MARKS IN SEARCHES

Use quotation marks to search for exact phrases. This is possible in Google, the library catalog, and most of the databases.

**Example:**

“Human trafficking”

### TRUNCATION IN SEARCHES

Truncation is used to search variants of a word. An asterisk is a common truncation symbol. Many databases, also Google, use an asterisk `*` as their truncation symbol. Other common truncation signs are:

**Example:**

Politi*

Results will include:  *politics, politician, policy, politicking, political, politically* ...

### WILDCARDS

Wildcards substitute a symbol for one letter of a word, similar to truncation. This is useful if a word is spelled in different ways (American or English spelling).

**Example:**

Colo?r

Results will include:  *Color, Colour* ...